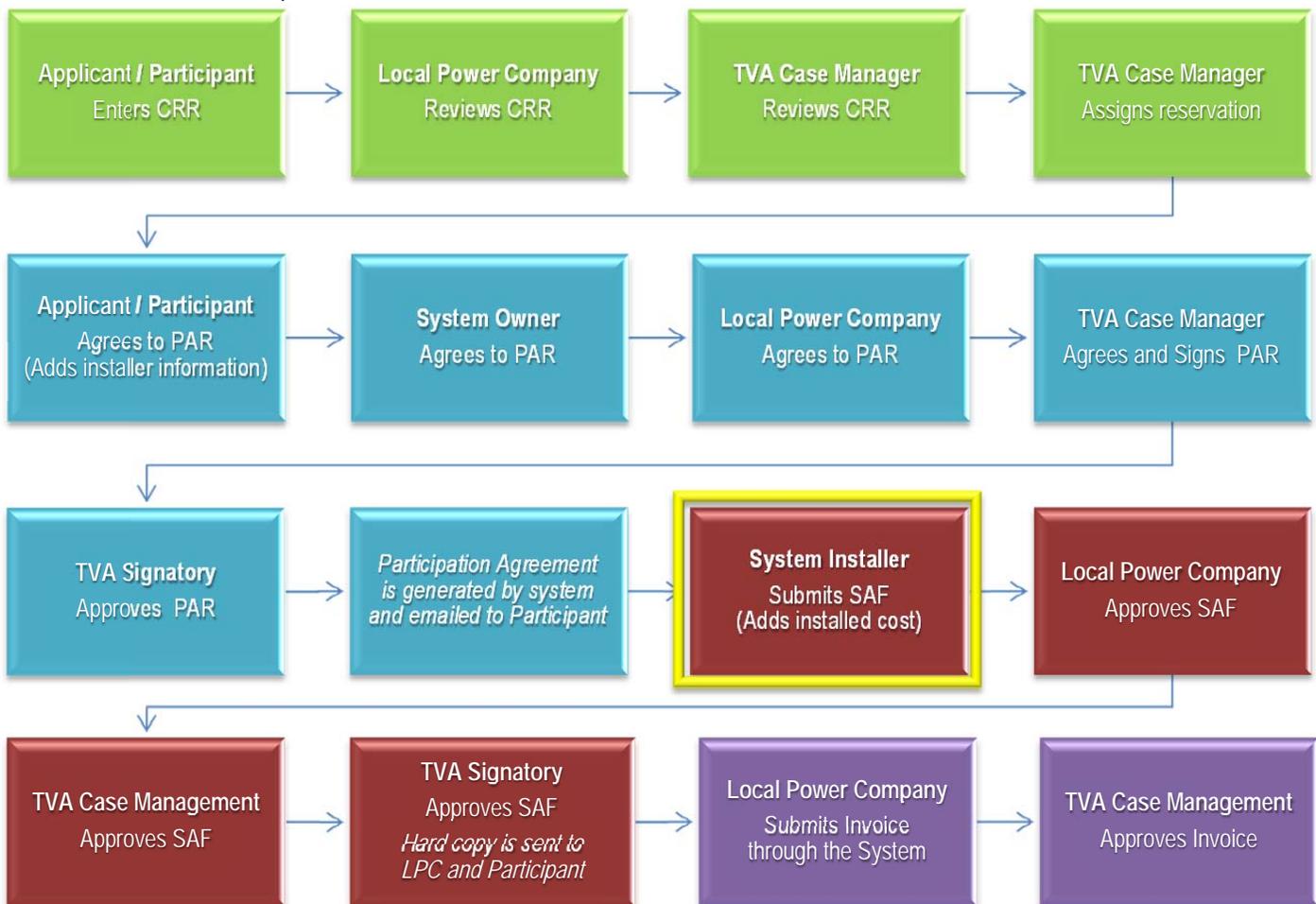




## System Installer Quick Reference Guide

### System Installers

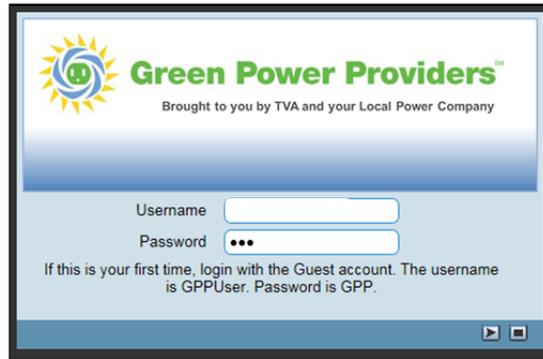
The Applicant identifies the System Installer upon approval of the Participation Agreement Request (PAR). After the **Participation Agreement** is approved by TVA, the system generates a **System Acceptance Form (SAF)** to proceed through the Lifecycle. The System Installer is sent the SAF first to add the **Installed Cost** and certify that the installation has been completed.



## System Installer Submits System Acceptance Form (SAF)

When the Participation Agreement Request is approved by TVA, the SAF is generated automatically and routed to the System Installer to certify completion and enter the Installed Cost.

1. Log into the system (<https://gpp.tva.gov/ServiceCenter>) with Username and Password.



The user is brought to the **Action Required** list – all cases pending their action.

- The Deadline column is visible to display when the installation needs to be completed.

WELCOME: TTRIPP Case List Acct Home Administration  
LOG OUT CUSTOMISE

The Green Power Providers program that offered a total capacity of 10 M

News  
Green Power Providers (GPP) Update for 2015

Action Required  All Cases  All  Active  Inactive

Case ID ▼	Deadline	Status Date	Status	Description
SAF000291	06/08/2015	12/10/2014	SAF Created	SAF New PA Res John Brown Sol
SAF000176	05/07/2015	11/08/2014	SAF Created	SAF New Const Res Jim Stuart Sol

Export to Excel

- Click **All Cases** radio button to view cases associated to the System Installer in other phases of the Lifecycle, (past and present).
  - Click **Active** or **Inactive** to activate the list filter.
- Click any column heading to sort the list ascending or descending.
- Click on a line item to view the details of the SAF.

2. Click the line item to open the SAF and view the details and scroll down to the **Contractor/Installer Information** section of the form.

*SAF is open after clicking on the line item.*

<b>Contractor/Installer Information</b>	
Total Project Investment (Installed Cost) *	<input type="text"/>
Contractor-Installer Company Name	<input type="text" value="Big Frog Mountain Corpo"/>
Address Line One	<input type="text" value="3821 Hixson Pike"/>
Address Line Two	<input type="text"/>
State	<input type="text" value="Tennessee"/>
City	<input type="text" value="Chattanooga"/>
ZIP Code	<input type="text" value="37415"/>
Contractor-Installer Representative Name	<input type="text" value="Tommy Tripp"/>

<b>NABCEP Information</b>	
NABCEP Achievement Level	<input type="text" value="Full Installer Certification"/>
NABCEP Certificate Number	<input type="text" value="11238-12"/>
NABCEP Certificate On File?	<input type="text" value="Yes"/>
NABCEP Certificate Expiration Date	<input type="text" value="05/15/2020"/>

By submitting this request, installer confirms that it has reviewed the installation of the mentioned project and determined that the design and installation were done in accordance with the applicable industry standards and best practices.

3. Enter the **Total Project Investment (Installed Cost)**.
4. Click button **Agree and Submit this Request** at the bottom of the form to certify completion of installation.

*The SAF is next routed to the Local Power Company for review before final approval by TVA.*