

Request for Certificate of Insurance

To qualify as a Preferred Partners Network (PPN) member you must provide proof of current insurance coverage as outlined below. Proof of insurance shall be provided to the Tennessee Valley Authority (TVA) along with your membership application. Once approved, the PPN member is responsible for providing current insurance information, on an annual basis and when changes occur, with notice to TVA.

Trade Ally Instructions:

Complete this form and send it to your insurance agent to request a Certificate of Insurance as required by TVA to become a member of the EnergyRight® Solutions for Business/Industry Preferred Partners Network. **All contractors and installers must provide general liability, workers' compensation and auto liability insurance. All other trade allies must provide proof of at least general liability insurance.**

Company Information

Company Name _____ Contact Name _____

Address _____ City _____ State _____ Zip _____

E-Mail _____ Phone _____ Fax _____

Insurance Agent Instructions: TVA implements energy efficiency programs across multiple states. The company listed above has applied to become a PPN contractor for TVA's EnergyRight Solutions for Business/Industry Program. For more information about TVA and its programs, please see www.EnergyRight.com. Through contracts with its PPN members, TVA requires all approved PPNs to maintain specified insurance coverage as well as other obligations.

Requested Certificate of Insurance Information: The insurance carried by the Company named above must cover the work it will perform as a PPN Member and cannot have any exclusion for the type(s) of damage that it may cause as a result of said work.

The required **Certificate(s) of Insurance** should specifically name TVA as an Additional Insured* and include proof of insurance for the following:

- Occurrence based Commercial General Liability Insurance (including products and completed operations coverage)**
 - With combined single limits, per accident, should be \$1,000,000 for bodily injury, including death and property damage; and
 - TVA must be **specifically named as an Additional Insured**
- State-required workers' compensation insurance should be \$500,000.
- Comprehensive Auto Liability insurance for bodily injury and property damage should be \$1,000,000 per accident.

* TVA is not liable or responsible for any problems that may arise with the company listed above.

**If the company is not a contractor/installer they only have to provide proof of general liability insurance as outlined above.

Please note in your records that TVA is a Certificate Holder and Additional Insured and should be notified of renewals, cancellations or changes in coverage.

Please e-mail or mail the insurance certificate directly to:

EnergyRight Solutions for Business/Industry Program

424 Church Street, Suite 1320

Nashville, TN 37219

Fax: 1.866.248.0244

Email: PPN@tva.gov